



Park/Recreation Facility Rental Application

City of Borger Department of Recreation
1210 Bulldog Boulevard, Borger, TX 79007
Phone: (806) 273-0987 · Fax: (806) 273-0911
www.borgertx.gov

Official Use Only:

FR

Date:

Time:

Renter Information

Name	Telephone:	Cell Phone:	
Address	City	State	Zip
Email Address	DL State / #:	Work Phone:	

Event Information

Requested Facility:		
Requested Date:	Requested Time:	Will food be served?
Total Attendance:	Will Alcohol be served: <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If Alcohol will be served, the renter will be required to obtain an alcohol permit.</i>	If yes to food, by whom:
Purpose of use:	Requesting a non-profit waiver? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Rules, Policies and Procedures

I understand that I must obey the following and any provided rules, policies and procedures and that any violation may result in booking cancelation, forfeiture of deposit and/or other legal actions.

- *The renter indicated above must be present at the start and end of the event for a facility walk through with a designated City of Borger staff member.*
- *The full security deposit and ½ of the rental fee shall be required to confirm the reservation. Balance of rental fee required 7 days prior to the event. Events cancelled with 7 days or more advanced notice will have the security deposit and rental fee returned. Events cancelled without 7 days' notice will have the security deposit returned but will forfeit the ½ rental fee paid.*
- *Renter shall pay deposit and fees as established in the City of Borger Fee Schedule and/or provided by City Staff.*
- *The Renter shall be responsible for returning the facility in the same condition that it was provided in. Set up and cleaning must be completed during the rental period. If the renter does not believe they will be able to set up and clean in one day, then the renter should include another day. Renter shall be responsible for cleaning the facility which shall include:*
 - *Sweeping and mopping the floor of all debris and spills (rinsing with water is not sufficient). This includes the removal of food, gum and candle wax from the floor.*
 - *Mop restrooms, clean sinks and toilet bowls, when applicable.*
 - *Mop kitchen and wipe all counters, refrigerator, sinks and stoves.*
 - *Empty all trash and ensure trash is removed or placed securely in an appropriate container (dumpster/trash can).*
 - *Clean up park and/or parking lot.*
 - *Any other task as requested by City Staff.*
- *The decision to refund all, a portion or none of the security deposit rests solely with City Staff depending on the condition the facility is returned in.*

Applicant Information

I understand that I must be 21 years of age or older and that in consideration for use of Borger Parks/Recreation Facilities, I agree to abide by rules and policies of the complex as outlined on the reverse of this form. I further understand that I am solely responsible for the care of the facility(ies) and any damage incurred while under my control. I hereby covent and agree to indemnify and hold harmless the City of Borger, it's employees and officials against any and al liability, loss, damage, claims or actions (including costs and attorney fees) for bodily injury and or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Borger Parks/Recreation Facilities and any and all associated recreation equipment.

Applicant: Hutchinson County Resident Non-Resident

Applicant Signature:	Date	Daytime Phone #:
----------------------	------	------------------